

Decision Maker: Environment PDS Committee

Date: 23rd September 2014

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **FORWARD WORK PROGRAMME, MATTERS ARISING FROM PREVIOUS MEETINGS, AND CONTRACTS REGISTER**

Contact Officer: Gavin Moore, Assistant Director Parking & Customer Services
Tel: 020 8313 4539 E-mail: gavin.moore@bromley.gov.uk

Chief Officer: Nigel Davies, Executive Director of Environment and Community Services

Ward: Borough Wide

1. Reason for report

Members are asked to review the Committee's draft work programme for 2014/15 and to consider:

- progress on requests from previous meetings of the Committee; and
- the contracts summary for the Environment Portfolio

2. **RECOMMENDATIONS**

2.1 **That the Committee:**

- (a) **Review the draft work programme attached as Appendix 1;**
- (b) **Review the progress report related to previous Committee requests as set out in Appendix 2; and**
- (c) **Review the Environment Portfolio contracts listed in Appendix 3**

Corporate Policy

1. Policy Status: Existing Policy
 2. BBB Priority: Quality Environment
-

Financial

1. Cost of proposal: No Cost
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: Environment Portfolio 2014/15 approved budget
 4. Total current budget for this head: £33.014m, and £4.9m of LIP funding from TfL
 5. Source of funding: 2014/15 revenue budget and 2014/15 LIP funding agreed by TfL
-

Staff

1. Number of staff (current and additional): 190 fte
 2. If from existing staff resources, number of staff hours: N/A
-

Legal

1. Legal Requirement: Non-Statutory - Government Guidance
 2. Call-in: Not Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Whole borough
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

3. COMMENTARY

Forward Programme

- 3.1. The table in **Appendix 1** sets out the Environment Forward Programme for 2014/15, as far as it is known. The Environment Forward Programme indicates which division is providing the lead author for each report. The Committee is invited to comment on the schedule and propose any changes it considers appropriate.
- 3.2 Other reports may come into the programme. Schemes may be brought forward or there may be references from other Committees, the Portfolio Holder or the Executive.

Previous Requests by the Committee

- 3.3 The regular progress report on requests previously made by the Committee is given at **Appendix 2**. This list is rigorously checked after each Committee meeting so that outstanding issues can be addressed at an early stage.

Contracts Register

- 3.4 Information extracted from the current Contracts Register, in a format which addresses the responsibilities of the Environment Portfolio, is attached as **Appendix 3**. Future contracts are marked in *italics*. The final column of the appendix provides additional background information including (where known) the date when contract approval, or approval for an extension, will be sought.

4. POLICY IMPLICATIONS

- 4.1 Each PDS Committee is responsible for setting its own work programme.

Non-Applicable Sections:	Financial, Legal and Personnel
Background Documents: (Access via Contact Officer)	Environment PDS agendas and minutes for the years 2006/07 to 2013/14

APPENDIX 1

ENVIRONMENT PDS COMMITTEE FORWARD PROGRAMME FOR MEETINGS 2014/15

Environment PDS – 4 Nov 2014		
Forward Work Programme, Matters Arising from Previous Meetings and Contracts Register	E&CS	PDS Committee
Budget Monitoring 2014/15	Finance	For pre-decision scrutiny
Half Year Review – Portfolio Plan 2014/15	E&CS	PDS Committee
Fees and Charges	Finance	PDS Committee
Congestion Relief – Heathfield Road / Westerham Road Scheme	T&H	For pre-decision scrutiny
Planned Highway Maintenance Programme	T&H	For pre-decision scrutiny
Orpington Railway Station: Improved Access and Bus Stop Enhancement	T&H	For pre-decision scrutiny
Toddlers Play at Priory (S106 monies)	SS&GS	For pre-decision scrutiny
Kerbside Waste Collection Review	SS&GS	For pre-decision scrutiny
Green Garden Waste – Collection Sites	SS&GS	For pre-decision scrutiny
Litter Enforcement	SS&GS	For pre-decision scrutiny
Environment PDS – 20 Jan 2015		
Forward Work Programme, Matters Arising from Previous Meetings and Contracts Register	E&CS	PDS Committee
Parking Charges	T&H	For pre-decision scrutiny
Budget Monitoring 2014/15	Finance	For pre-decision scrutiny
Draft 2015/16 Budget	Finance	PDS Committee
Chislehurst Bridge	T&H	For pre-decision scrutiny
The Hill Car Park – strengthening works	T&H	For pre-decision scrutiny
Bromley Town Centre – increased parking capacity	T&H	For pre-decision scrutiny

Street Cleansing Performance Review	SS&GS	PDS Committee
Environment PDS – 11 March 2015		
Forward Work Programme, Matters Arising from Previous Meetings and Contracts Register	E&CS	PDS Committee
Budget Monitoring 2014/15	Finance	For pre-decision scrutiny
Environment Portfolio Plan 2015/18	E&CS	For pre-decision scrutiny

APPENDIX 2

Progress Report on Previous Requests of the Environment PDS Committee

Date	Committee Request	Progress
01.10.13.	The outcome of consultation on the Heathfield Road/Westerham Road scheme should be reported back to the Committee in view of the wider interests across the area.	This will be brought to the Committee in November.
25.03.14	A further report be brought forward to consider options for on-street enforcement of litter offences	This will be brought to the Committee on 4 th November.
01.07.14	Review promotion of recycling on housing estates.	Referred to Waste Working Group
01.07.14	Include more budget information when communicating the commitments set out in the Environment Portfolio Plan	This will be addressed for the 2015/18 Environment Portfolio Plan
01.07.14	Consider options for CCTV parking enforcement in the light of legislative change	Referred to Parking Working Group
01.07.14	Bring forward a recommended policy on requests for white bars and disabled parking bays	This is the subject of a report brought to this Committee.

Contracts Register Summary

Appendix 3

Contract (Officer / Register No.)	Start Date (Core Contract)	End Date (Core Contract)	Extension / Waiver	Contractor	Original Contract Value + Extension	Projected 2014/15 Spend (£)	Environment PDS Notes
Transportation Consultancy (Paul Redman / 029130)	30.05.11	30.11.13	May 2015	AECOM (via TfL Project Management Framework)	750,000 + 300,000	140,000	Waiver extended the original contract to May 2015 (to align with new TfL Framework Contract)
Playground Maintenance (Andy Biggs / 016235)	01.01.08	31.12.13	1 year extension to 31.12.14	Safeplay	369,300 + 74,640	76,500	Contract term (6+2+2 to December 2017). <i>Extension to 31.12.15 being implemented</i>
Council Fleet Hire (Paul Chilton / 11551)	05.11.06	04.11.12	Extended to 04.11.15 via waiver	London Hire Ltd.	651,064 + 166,380	81,380	Extension to Nov. 2015 to facilitate passenger fleet options analysis.
Ambulance Hire (Paul Chilton / 016278)	05.11.07	04.11.13	Extended to 04.11.15	London Hire Ltd.	2.254m + 292,866 + 282,870	292,870	2 nd one year extension agreed to Nov. 2015 to align with Fleet Hire.
Depot Security (Paul Chilton / 030099)	01.04.10	31.03.15	Option to extend for 2 years	Sight and Sound	625,000	140,000	5 year contract with option for 2 year extension currently being arranged
Street Works (NRSWA) (Garry Warner / 049756)	01.04.13	31.03.16	Option to extend for 2 or 4 years	B&J Enterprises of Kent	871,920	295,430	3 year core contract with option to extend for 2 or 4 years
Woodland Works	08.09.14	31/12/17	n/a	T&T Earthmatters	1,191,052	364,010	Soft Landscaping Works Contract
Rural Hedge Cutting	08.09.14	31/12/17	n/a	Landmark Services			Eight lots let to five separate contractors
Rural Grass Cutting	08.09.14	31/12/17	n/a	T&T Earthmatters			Reported to 29.01.14 Environment PDS
Public Rights of Way	08.09.14	31/12/17	n/a	T&T Earthmatters			
Non Routine Works	08.09.14	09/09/16	n/a	English Landscapes			
Japanese Knotweed	08.09.14	31/12/17	n/a	Southern Land Services			
Hanging Baskets	08.09.14	31/12/17	n/a	CJS Plants			
Plants and Shrubs Supply (Rob Schembri)	08.09.14	09/09/16	n/a	English Landscapes			

Contract (Officer / Register No.)	Start Date (Core Contract)	End Date (Core Contract)	Extension / Waiver	Contractor	Original Contract Value + Extension	Projected 2014/15 Spend (£)	Environment PDS Notes
Parking (Ben Stephens / 11528)	01.10.06	30.09.11	5 year extension granted to 30.09.16	Vinci Park Services UK Ltd	23.2m (inc. extension)	2,596,700	School Crossing Patrols now funded by 33 schools & TfL (~£170,000)
Parking ICT (Ben Stephens)	01.04.13	30.09.16	n/a	ICES Ltd.	238,000	76,480	Shared ICT service with LB Bexley (costs shown are for Bromley only).
Parking Bailiff Services (Ben Stephens)	1.04.14	30.09.16	n/a	JBW Judicial Services, Phoenix Commercial Collections	625k est. income	250k est. income	
Street Environment Contract (Pete McCready / 037024 037023 037025 037022)	29.03.12	28.03.17	n/a	Kier (public toilets); Community Clean (graffiti removal); Veolia (Gully cleansing); Kier (Street Cleansing)	281,983 1,221,800 1,463,538 15,798,212	51,400 244,360 292,710 3,155,140	Five year contract with an option for a two year extension
Maintenance & Repair of Motor Vehicles (Paul Chilton / 024737)	01.04.10	31.03.19	n/a	Kent CC	938,000	124,000	Spend reduced due to decline in number of vehicles in use
Highway Maintenance – Minor & Reactive (Justin Villanueva / 025400)	01.07.10	30.06.17	n/a	O'Rourke Construction & Surfacing Ltd	17m	£2,822,860	Budget increases with BCIS construction indices. Contract is subject to external funding.
Arboriculture (Julian Fowgies / 016267)	18.07.08	17.07.17	n/a	Gristwood and Toms Ltd	5.12m	498,420	Reduced annual spend due to reduction in service provision
Coney Hill Landfill Site Monitoring (John Woodruff / 030220)	28.07.10	27.07.17	n/a	Enitial	969,500	136,200	
Highway Maintenance – Major (Justin Villanueva / 025399)	01.10.10	30.06.17	n/a	FM Conway Ltd	26m	3,989,020	Budget increases with BCIS construction indices. Contract is subject to external funding.

Contract (Officer / Register No.)	Start Date (Core Contract)	End Date (Core Contract)	Extension / Waiver	Contractor	Original Contract Value + Extension	Projected 2014/15 Spend (£)	Environment PDS Notes
Grounds Maintenance (Rob. Schembri / 11545)	01.01.08	31.12.17	n/a	The Landscape Group Ltd	26.1m	3,035,300	Contract to run full-term. Options post 2017 under review.
Waste Collection (John Woodruff / 11525)	01.11.01	31.03.19	First extension to 2016. Second extension to 2019.	Veolia Environmental Services UK Ltd	37.3m. + 64.6m + 26.1m	9,279,410	First extension (2007) to align with Disposal contract (ELS07130). Second extension (2011) to realise service efficiencies.
Waste Disposal (John Woodruff / 11526)	24.02.02	31.03.19	Extended to March 2019	Veolia Environmental Services UK Ltd	160.5m + 27.5m	12,117,520	Contract extended (in 2011) to realise service efficiencies.
Parks Security (Toby Smith / 025902)	01.04.10	31.03.20	n/a	Ward Security	4.13m	481,940	
Street Lighting Maintenance & Improvements (Paul Redman / 049757)	01.04.13	31.03.23	Option for 1 year extension	May Gurney (Cartledge)	8.45m + 8m over two years (invest to save)	1,808,020	Annual contract value of £845k, plus £8m over two years via Invest-to-Save programme